



Working Holiday Scheme

(as per the Agreement between the Kingdom of Spain and New Zealand on a Working Holiday Scheme, Wellington, 23 June 2009).

The Spanish Police has indicated that NIE applications are taken longer than usual since they are working through a sizeable backlog. Please take into account that your application could take an undetermined number of months to be resolved.

WITHOUT THE NIE THE VISA CANNOT BE ISSUED

Very important

Visas for Spain must be applied for and granted before leaving New Zealand.

When the visa is ready, the applicant must collect the passport in person at this Embassy.

There are 2000 places available annually under this scheme for young citizens of New Zealand to stay for up to 12 months in Spain.

To be eligible you must:

- be a citizen of New Zealand, be resident in New Zealand and have a New Zealand passport that is valid for at least three months after your planned departure from Spain.
- be at least 18 and no more than 30 years old, both inclusive, at the time of application.
- be going to Spain primarily for vacation purposes, with work being a secondary intention for your visit.
- not be accompanied by any dependants.
- hold a return ticket or have sufficient funds to purchase such a ticket.
- possess sufficient funds to support yourself during the period of your stay in Spain.
- acquire, so that you have it before travelling to Spain, medical and hospitalisation insurance, valid for the whole of your intended stay in Spain.
- meet Spanish health and police clearance requirements.
- pay the prescribed visa application fee.
- not have had a visa approved under our working holiday scheme in the past.

In order to apply for this type of visa you need to provide by post the following:

1. ONE visa application form duly completed, signed and dated, which must be obtained from this Embassy. Please do not forget to include your e-mail address on the visa application form, as this Embassy will communicate via e-mail only.

2. One passport size colour photograph on a light coloured background. This must be glued (not stapled) to the visa application form on the top right hand corner. Photographs must be printed on quality photographic paper.
3. New Zealand passport with a validity of at least 3 months subsequent to the foreseen date of departure from Spain. It must have at least two blank pages and have been issued within 10 years prior to the submission of the visa application. **Very important:** The Embassy needs to keep the passport until the visa application is resolved, without exceptions.
4. Return ticket or sufficient funds to purchase such a ticket.
5. Evidence of having enough funds (a minimum of **532.51 EUROS** per month or equivalent in foreign currency).
6. In the event that a parent or guardian is committed to covering the applicant's costs, the parent or guardian must provide a statutory declaration signed before a Notary Public and include a certified copy of their passport or NZ Driver Licence, a copy of the applicant's birth certificate and current bank statements (stamped by the bank).
7. **Paid Health insurance for the whole duration of the visa(proof of payment is required.)** Travel Insurance is not valid. 11. You need a health insurance purchased by a Spanish company (SANITAS, AXA, DKV, ADESLAS). The insurance must cover all risks normally covered for nationals and must be maintained for the entire duration of the authorization. The health insurance must not have a deficiency-exclusion due to pre-existing conditions, copayment, or coverage limit; it must cover 100% of the medical, hospital, and out-of-hospital expenses. Insurances companies registered in Spain: Aseguradoras y Reaseguradoras (mineco.es) An Insurance card will not be accepted as proof of coverage
8. A police clearance certificate from New Zealand and any other country where the applicant has lived for the last 5 years (**this/these document(s) must be less than 6 months old**). In New Zealand, this must be obtained from the Ministry of Justice (<http://www.justice.govt.nz/>). **The Police Clearance Certificate must be legalized with the Hague Apostille** (see: www.dia.govt.nz/).
9. Medical Certificate from your Doctor, less than 3 months old, with the following wording:
 - "This medical certificate states that Mr/Ms. does not suffer from any of the diseases that can have serious implications for public health, pursuant to the provisions of the International Health Regulations 2005".
10. N.I.E (foreigner's identification number). Applicants need to apply for a NIE through this Embassy when submitting the visa application. In order to apply for the NIE applicants must provide the following:
 - a) Application form duly completed, signed and dated, which must be obtained from this Embassy. You must clearly state in the field "Motivos" (point 4.2 of the NIE application form) the following: "ACUERDO DE MOVILIDAD CON NUEVA ZELANDA". In the data section, the address in NZ must be stated. The form need to be completed in the computer and not handwriting.
 - b) **Form 790** duly completed, signed and dated. This form must be completed online before downloading and printing. You must do this through the following link: https://sede.policia.gob.es:38089/Tasa790_012/

11. A non refundable application fee – visa and NIE – (for updated information about fees, please call the Embassy before lodging your application). Evidence of payment is required.

Important: Payment options:

.- By bank transfer or bank deposit from NZ account number to:

EMBASSY OF SPAIN

BNZ 02-0500-0886274-000

REFERENCE: Applicant's first and last name.

IMPORTANT: The Embassy needs to receive the exact amount for the consular fee. Any bank fee has to be paid by the applicant, so take this into account when transferring the money or making the deposit.

.- By bank transfer from Overseas account number to:

EMBASSY OF SPAIN

Level 11, 50 Manners Street.

Wellington 6142

BNZ

Account number 02-0500-0886274-000

SWIFT/BIC BKNZNZ22

38 Willis Street

Wellington 6011

REFERENCE: Applicant's first and last name.

IMPORTANT: The Embassy needs to receive the exact amount for the consular fee. Any bank fee has to be paid by the applicant, so take this into account when transferring the money from an Overseas account number.

It is also very important to properly identify the applicant in order to match the right payment with the right application. If the applicant is a minor, the REFERENCE must be the minor's first and last name.

The application won't be processed until the Payment is shown in the Embassy account, it is therefore necessary to make the payment as soon as possible.

CONSULAR FEES MAY CHANGE AT ANY MOMENT. CHECK THE CURRENT FEE WITH THE EMBASSY PRIOR TO YOUR APPLICATION.

Please, also note that because sending cash by mail is forbidden by NZ Post, the Embassy cannot accept applications where cash has been sent by post/courier. If an application is sent by post with cash, it will be placed on hold until we receive the payment by transfer/deposit. The Embassy will not accept any responsibility regarding any cash sent by post. All the cash received by post will be held at the Embassy and needs to be collected personally.

12. Self-addressed prepaid **courier** envelope/bag with **tracking number**. It is the applicant's responsibility to keep a copy of their tracking number for tracing the parcel. The Embassy cannot be held responsible for any document or passport lost during delivery.

Applicants must contact the Embassy by email in order to request the necessary forms.

NOTE: INCOMPLETE APPLICATIONS WILL BE RETURNED TO APPLICANTS.

Please note that you must enter Spain within the validity of your visa, maximum 90 days from your visa start date.

THE ENDORSED VISA IS VALID FOR ONE YEAR AND ALLOWS YOU TO WORK AND STUDY IN SPAIN.

Applicants may opt, if they wish, to apply for a foreigner's ID card at the relevant Police Station ("Brigada Provincial de Extranjería y Fronteras") after arriving in Spain. However, this is not compulsory.

Citizens of New Zealand who travel to Spain under this scheme must comply with the laws and regulations of Spain and must not engage in employment that is contrary to the purpose of the Scheme.

This means that:

- **You must not take up permanent employment.**
- **You must not work for a period exceeding twelve months.**

PROCESSING TAKES APPROXIMATELY ONE MONTH. APPLICANTS ARE ADVISED NOT TO CONTACT THE EMBASSY TO FIND OUT ABOUT THEIR VISA STATUS.

The Embassy reserves the right to request personal attendance and further documents or information deemed necessary for processing the application, at any time, and **assumes no responsibility for applications submitted too close to the planned day of departure.**